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March 25, 2020

**OPERATIONS UPDATE RELATED TO COVID-19**

**EFFECTIVE IMMEDIATELY**

As COVID-19 continues to evolve, the Kellin Foundation is working very hard to follow the guidelines of the CDC and the state of North Carolina.

Effective Immediately:

- Our physical office is closed until at least **April 30, 2020**, and we will re-evaluate at that time based on CDC guidelines and recommendations. Staff will be telecommuting so operations will continue.
- Current clients have the option to keep their appointments through teletherapy if they have internet access and a smart phone or computer to use the teletherapy system. You also have the option to reschedule your appointments to a later date. Please call 336-429-5600 to indicate your preference.
- To participate in your appointment through teletherapy, you **MUST** complete the Teletherapy Consent Packet. <http://www.kellinfoundation.org/forms--referrals.html> Please refer to the steps outlined there to prepare for your online sessions if you choose this option.
- Our HOPE Support Group will be temporarily suspended as well. Participants are welcome to call Kellin's main number at 336-429-5600 and request an individual peer teletherapy session until group resumes.
- We will continue to monitor the situation and update everyone if we cancel or postpone any upcoming events or meetings.

Any additional changes to our current business hours or services will be communicated via email to participants and other stakeholders, and announcements will be posted on social media channels and phone system.

Thank you for your understanding,

Kelly Graves, Executive Director  
Carmen Deese, Board President  
Dwight K. Crotts, Board Member